

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held March 15, 2023; 3:00 p.m. at the Orion Township Offices.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Ed Brakefield (Vice Chair), AT
J. Nold, OXT
Matt Pfeiffer, ORT

ABSENT:

Allison Kemp, OXV
Bruce Pearson, AT
Aaron Whatley, ORT

ALSO PRESENT:

Linda Moran (Trail Manager)
Kristen Wilfang, Oakland Cty Economic Development Dept.
Kevin Greene (non-voting Citizen Rep)

4. APPROVAL OF AGENDA:

Motion by **Nold**; Second by **Brakefield**

To approve the March 15, 2023 meeting Agenda

Upon a Voice Vote:

AYES: (5)
NAYS: (0)
ABSENT: (3)
MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Brakefield**; Second by **Pfeiffer**

To approve the Consent Agenda including:

- Approval of February 15, 2023 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$7,093.02 for February, 2023
- Receive and File Financial Reports for February, 2023
- Trail Manager Report for March, 2023

ROLL CALL:

AYES: Brakefield, Wright, Pfeiffer, McDonald, Nold,

NAYS: None

ABSENT: Pearson, Kemp, Whatley

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT: None

8. UNFINISHED BUSINESS:

a) Website Committee Report

Trail Manager Moran updated the Council on the status of the website and the expected completion and replacement of the current website by the end of March, 2023.

b) Non-Profit Events

Motion by **McDonald**; Second by **Nold**

To authorize the Polly Ann Trailway Management Council Chairperson and the Polly Ann Trail Manager to administratively approve the following Non-Profit Event Requests for the use of the Polly Ann Trail:

- Dragon Dash
- Holy Spokes
- Run Michigan Cheap
- Snow Dash
- Leonard Strawberry Festival
- Garlic Mustard Pull
- Oxford Women's Club Walk
- Frank Race Management
- Wade Sullivan Brown Bag Ride
- Walk with a Nurse
- Oxford DDA 5K Run;
- Glow Bike Ride;
- Girls on the Run 5K Run/Walk
- Mud Pi Run

Upon a Voice Vote:

AYES: (5)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

9. NEW BUSINESS

a) Projects and Data Update

Chairperson Wright introduced an updated record of Polly Ann Trailway Management Council Items (attached) which contains the list of projects or benchmarks and the status of those items along with a list of completed items.

Upon discussion: Motion by **McDonald**; Second by **Brakefield**

To authorize the Trail Manager to purchase five (5) Kiosks from Global Industrial in an amount not to exceed \$4,500.00 with the expectation of reimbursement for those items from the donors that have been in communication with the Trail Manager.

ROLL CALL:

AYES: Pfeiffer, Wright, Nold, McDonald, Brakefield

NAYS: None

ABSENT: Pearson, Kemp, Whatley

MOTION CARRIED

10. PUBLIC COMMENT None

11. COUNCIL COMMENTS

Council welcomes Spring.

12. ADJOURNMENT

Motion by **Brakefield**, Second by **Nold**;

To adjourn at 3:41p.m.

Upon a Voice Vote

AYES: (5)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on April 19, 2023 at the Oxford Village Offices.

CHAIRMAN:


Curtis Wright

SECRETARY:


Michael McDonald

Polly Ann Trailway Management Council Items	
Item	Status
Doug's Seaicoating Quote	Expecting a quote for asphalt crack filling on paved portions of Polly Ann Trail.
A & R Sealcoating Quote	Expecting a quote for asphalt crack filling on paved portions of Polly Ann Trail.
Ken Jimijewski \$8,000 Donation (Ken Quesada)	Verbal donation in 2022 from developer of 1761 Clarkston Road. No response.
Message Board (Kiosks) Placement	Approval for Trail Manager to proceed.
Passport Grant Update	PATMC was denied.
Ordinance Consistency (5 Total)	Trail Manager Linda Moran and Kristen Wiltfang are working on this project.
Jadon Ebeling Boy Scout project - Kiosk Installation	Possible April 19, 2023 Agenda item for approval.
Sparks Grant	Trail Manager Linda Moran and Kristen Wiltfang are working on this project.
Piston Broke Notification of Leaving Bradley Glonka	Once Website is updated Piston Broke will be notified to terminate service.
Bridge Signs; Stop Signs	Approved 2/15/2023. They will be installed in the Spring 2023.
ITC Lease 7/1/2023 Exp. Date	New Lease Agreement has been received from ITC.
Rotary Park Maintenance	It is expected that Orion Rotary will be maintaining this park.
DIA	Application will be made in 2024
Hat Order	Approved 2/15/2023 for 25 @ \$12.50 each
Web Site Update	Web Site Committee is working on updates.
WCJO's Fund Raiser Wed. May 3, and Monday June 5	PATMC receives a portion of the sale if you mention them on these designated days.
Turner Sanitation Portajons placement 3/31/2023	These will be placed at the end of March 2023 through November 2023.
Beverage Container Drive	Currently in full swing through the end of March 2023.
Urban Habitat Mowing Contract	Covered for 2023. A new contract will be need for 2024 and beyond.
Surface Material needed for bank stabilization	\$1,000 approved @ 2/15/2023 Mtg. Material will be ordered in Spring 2023.
Todd Pollard Easement - Addison Township	Waiting for MDNR direction.
SAMS Number issue	Oxford Township Treasurer Joe Ferrari is working on this issue. The Site is not user friendly.
Public Forum 3/16/2023	This event will be held at Friendship Park in Orion Township from 5:00 p.m. - 6:30 p.m.
Wade Sullivan Memorial Bike Ride Event - David Barnes	Waiting for David Barnes to contact Linda Moran.
Restroom at Water Depot construction update	Project is anticipated to be completed sometime in 2023.
David Vandenberghe Trail Cutting Agreement	Another Agreement is necessary with Mr. Vandenberghe in 2023 for his services.
Danielle Zubek and Christopher Knights	DNR Conservation Officers serving the Polly Ann Trail
COMPLETED ITEMS	
Franken Frenzy Run 10/29/2023 Aaron Palaian	Approved 1/18/2023
Turkey Trot Run 11/23/2023 Aaron Palaian	Approved 1/18/2023
Dragon Dash Jennifer Vezina (Sunday May 21)	Submitted. Administratively approved.
Snow Dash Jennifer Vezina (Sunday December 17)	Submitted. Administratively approved.
Orion Twp. Rep. Appt on 2/6/2023 to PATMC	Matt Pfeiffer is the new PATMC member. First Meeting attended 2/15/2023.
Trail Manager Agreement	Approved 2/15/2023 Mtg.
2023-2024 MMRMA Insurance Policy	Approved 2/15/2023 Mtg.
Lume Cannabis Trail Clean up 3/21/2023	Verbal O.K. @ 2/15/2023 Mtg.
Citizen Representative	Kevin Greene re-appointed @ 2/15/2023 Mtg.