

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL ("PATMC") was held August 17, 2022; 3:00 p.m. at the Orion Township Offices.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:03 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Donni Steele (Treasurer), ORT
Ed Brakefield (Vice Chair), AT
Aaron Whatley, ORT
Jonathon Nold, OXT

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)

ABSENT:

Bruce Pearson, AT
Allison Kemp, OXV

4. APPROVAL OF AGENDA:

Motion by **McDonald**; Second by **Nold**

To approve the August 17, 2022 meeting agenda as amended to include:

- 10 d) Polly AnnTrail Shirt and Hat pricing;
- 10 e) request to close Larry Obrecht bridge for Christmas Parade;
- 10 f) authorize water services backflow test for Orion public water fountain;
- 10 g) authorize Trail Manager to split cost of information table at Oxford Health Expo.

Upon a Voice Vote:

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Brakefield**; Second by **Nold**

To approve the Consent Agenda including:

- Approval of the June 15, 2022 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$5,007.11 for June and \$8,571.16 for July 2022
- Receive and File Financial Reports for June and July, 2022
- Trail Manager Report for July and August, 2022

ROLL CALL:

AYES: Brakefield, Steele, Wright, Nold, McDonald, Whatley

NAYS: None

ABSENT: Pearson; Kemp

MOTION CARRIED

6. PUBLIC COMMENT:

None

7. CITIZEN REPRESENTATIVE REPORT:

Citizen Representative Kevin Greene reported that he observed the water level at Greenshield Road has fluctuated between no water and normal levels recently.

8. Presentation: Polly Ann Trail Improvements

Kristen Wiltfang, Administrator Trails, Transportation and Environment Planning and Local Business Development Division presented a PowerPoint Presentation to the PATMC regarding needed improvements to the Polly Ann Trail for safety, ease of use and priority areas of improvements. The presentation was well received and the Council expressed appreciation for the detailed and informative presentation.

9. UNFINISHED BUSINESS:

a) **Paint Creek Bridge Condition**

The Bridge Condition proposal approved in June will be performed in September.

b) **Protocol for structure placement on Polly Ann Trail**

Council discussed review of draft Structures Policy on the Polly Ann Trail. Chairperson Wright suggested striking Items #3 & #4 and modifying #11 & #12 to clarify replacement policy to provide for an original donor to replace the item being removed due to age, condition, damage or other reason and continue the item plaque as originally donated. Chairman Wright and Secretary McDonald will provide updated documents to the PATMC at a future meeting for consideration of approval.

c) **Alleged Trespass Issues**

Two longstanding issues of adjacent property owners trespassing/dumping on PATMC managed property appear to be near resolution. The Trail Manager will address final repairs and removal of debris but PATMC will monitor for repeated dumping/trespass.

d) **Additional Funds for Polly Ann Trail 25th Anniversary Event**

Motion by **Nold**; Second by **Steele**

To authorize an additional \$500 to be expensed to PATMC Sponsored Event Expenses account 298-853-962.014

Upon a Roll Call vote:

AYES: Brakefield, Steele, Wright, Nold, McDonald, Whatley

NAYS: None

ABSENT: Pearson; Kemp

MOTION CARRIED

10. NEW BUSINESS

a) **Sale of Polly Ann Trail property located in Orion Township.**

The PATMC received a communication from an attorney through Orion Township requesting to purchase property intended for use by the Polly Ann Trail from Orion Township/PATMC.

Motion by **McDonald**; Second by **Whatley**;

To recommend that Orion Charter Township and the PATMC retain the property and there be no sale of the property identified by Tax ID 09-28-502-002 as the property is intended to serve as a potential connector and other trail needs in the future.

Upon a Voice Vote

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

b) **Culvert Replacement**

Motion by **Steele**; Second by **Nold**

To approve the removal and replacement of the culvert in Orion Township by Superior Excavating not to exceed \$4,500 dollars. Board member Aaron Whatley will contact Superior Excavating to facilitate the work.

ROLL CALL:

AYES: Wright, Nold, McDonald, Brakefield, Steele, Whatley

NAYS: None

ABSENT: Pearson; Kemp

MOTION CARRIED

c) **2023 PATMC Budget**

Motion by **Wright**; Second by **Nold**;

To adopt the PATMC 2023 Budget at \$80,000 dollars for revenue and \$80,000 for expenditures which includes a new Capital Improvement Program line-item expense in the amount of \$1,000 dollars.

ROLL CALL:

AYES: Wright, Nold, McDonald, Brakefield, Steele, Whatley

NAYS: None

ABSENT: Pearson; Kemp

MOTION CARRIED

d) **PATMC Hats and T Shirt Pricing**

Motion by **Wright**; Second by **Steele**;

To set the price for Polly Ann Trail branded hats and T Shirts at \$20.00 dollars each.

Upon a Voice Vote

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

- e) **Closing of Polly Ann Trail at the Larry Obrecht Bridge for Christmas Parade**
(The PATMC received a request from the Oxford Chamber of Commerce Director asking that the PAT be closed during the Christmas Parade.)

Motion by **Steele**; Second by **Brakefield**;

To inform Oxford Village and Chamber of Commerce that the Larry Obrecht bridge will not be closed for the Christmas.

Upon a Voice Vote

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

- f) **Water Supply Backflow Testing**

The water fountain in Orion Township at Water Depot *(the Polly Ann Trail Rhodes Street address)* requires backflow testing. Treasurer Steele will coordinate having the testing performed. This will be an administrative function and expensed accordingly.

- g) **Health Expo Polly Ann Trail Exhibit**

Motion by **Steele**; Second by **Nold**;

To authorize the Trail Manager to split the expense for a booth at Oxford Chamber of Commerce Health Expo on September 22, 2022 at \$45 dollars.

ROLL CALL:

AYES: Wright, Nold, McDonald, Brakefield, Steele, Whatley

NAYS: None

ABSENT: Pearson; Kemp

MOTION CARRIED

11. PUBLIC COMMENT

None

12. COUNCIL COMMENTS

The Paint Creek Trail is having a Bridge Walk. Check their website for details.

13. ADJOURNMENT

Motion by **Wright** Second by **Nold**;
To adjourn at 5:01 p.m.

Upon a Voice Vote

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on September 21, 2022 at the Oxford Village Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald