



Polly Ann Trailway Management Council

23 E. Elmwood St.
P.O. Box 112
Leonard, MI, 48367
www.pollyanntrailway.org

248-981-1242

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD ON FEBRUARY 16, 2022 AT THE ADDISON TOWNSHIP OFFICES, 1440 ROCHESTER ROAD, LEONARD, MI 48367

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. Roll Call: (Members Present)

Curtis Wright (Chairman), OXT
Mike McDonald (Secretary), LV
Donni Steele (Treasurer), ORT
Ed Brakefield (Vice-Chairman), AT
Jonathon Nold, OXT
Bruce Pearson, AT
Allison Kemp OXV (arrived 3:05 p.m.)

Also Present:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)

Absent:

Aaron Whatley, ORT

4. Approval of Agenda:

Motion by **Wright**; Second by **Brakefield**

To approve the agenda amending the following:

- Item 5a date correction to January 9, 2022, and
- Item 9e changing Picnic Table donation to Bench donation.

AYES: 7

NAYS: 0

ABSENT:1

Motion Carried

5. Consent Agenda:

Motion by: **Steele**; Second by: **Nold**

To approve the Consent Agenda including:

- Approval of the January 19, 2022 Meeting Minutes
- Treasurers Report
- Approval of Bills for November in the amount of \$7,713.01
- Receive and File Financial Reports for January 2022
- Trail Manager Report for February, 2022

Upon a Roll Call vote:

AYES: Brakefield, Steele, Wright, Nold, McDonald, Pearson, Kemp;

NAYS: None

ABSENT: Whatley

Motion Carried

Motion by: **Steele**; Second by: **Nold**

moving forward when certain funds are earmarked for certain capital projects that they are designated per budget document and with specific general ledger numbers accordingly as designated.

AYES: 7

NAYS: 0

ABSENT:1

Motion Carried

6. Public Comment: None

7. Citizen Representative Report: None

8. **Unfinished Business**

a) PATMC Event Application

Original Motion

Motion by: **McDonald**; Second by: **Brakefield**

to authorize legal counsel, in cooperation and coordination with the chairperson and interested parties of the *(Polly Ann Trailway Management)* Council, to review the event application and related information not to exceed two (2) hours.

Upon a roll call vote on the **original** motion:

AYES: Steele

NAYS: Brakefield, Wright, Nold, McDonald, Pearson, Kemp;

ABSENT: Whatley

Motion Failed.

Amended Motion

Motion by: **McDonald**; Second by: **Brakefield**

to authorize legal counsel, in cooperation and coordination with the chairperson and interested parties of the *(Polly Ann Trailway Management)* Council can forward their points of consideration to the Chair, to review the event application and related information not to exceed four (4) hours.

Upon a roll call vote on the **amended** motion:

AYES: Brakefield, Wright, Nold, McDonald, Pearson, Kemp;

NAYS: Steele

ABSENT: Whatley

Motion Carried

b) Indianwood Road Out lot PATMC Property

The PATMC discussed the survey results previously authorized by the PATMC. Use of this property and future plans for it should be reviewed in approximately 2 years due to the current project workload exceeding our ability to utilize this property.

c) Polly Ann Trail Maintenance Proposal

Motion by: **Steele**; Second by: **Nold**

To pay \$136.00 dollars per hour rental fee through August 2022 for renting his (*Robert Brooks*) chipper not to exceed ten (10) hours per quarter.

Upon a roll call vote:

AYES: Brakefield, Steele, Nold, McDonald, Pearson, Kemp;

NAYS: Wright

ABSENT: Whatley

Motion carried

d) Polly Ann Trail 25th Anniversary Event Update

Motion by: **Steele**; second by: **Pearson**

To approve \$750.00 towards the birthday party on August 27th for the Polly Ann Trail 25th Anniversary birthday party as seed money. The cost to be expensed to PATMC Account #298-853-962.014.

Upon a roll call vote:

AYES: Brakefield, Wright, Nold, McDonald, Pearson, Kemp, Steele

NAYS: None

ABSENT: Whatley

Motion Carried

9. **New Business**

a) Event Request for Mud Pi Run on March 13, 2022

Motion by: **Brakefield**; second by: **Pearson**

to approve the request from Michigan Brewery Running Services, LLC. to utilize the Polly Ann Trail for a running event scheduled for March 13, 2022 contingent on receipt of all required documents including insurance coverage. Trail Manager Linda Moran is directed to oversee the event.

Upon a voice vote:

AYES: 7

NAYS: 0

ABSENT: 1

Motion Carried

b) 2022 MDNR Recreation Passport Grant Application

Motion by: **Steele**; Second by: **Kemp**

to approve the Resolution as presented (*for the MDNR 2022 Recreation Passport Grant Application for the Polly Ann Trailway Management Council*).

Upon a Roll Call vote:

AYES: Brakefield, Wright, Nold, McDonald, Pearson, Kemp, Steele

NAYS: None

ABSENT: Whatley

Motion Carried

c) Purchase of new cellular phone for Trail Manager use

Motion by **Steele**; Second by **McDonald**

To authorize the Polly Ann Trail(*way Management Council*) to purchase a phone and authorize Linda (*Moran, Trail Manager*) to purchase the phone and plan for the Polly Ann Trail at a cost not to exceed \$550.00. (*The cost of the new cellular telephone to be expensed to account 298-853-853.000.*)

Upon a roll call vote:

AYES: Brakefield, Wright, Nold, McDonald, Pearson, Kemp, Steele

NAYS: None

ABSENT: Whatley

Motion Carried

d) Portable Restroom Facilities

Motion by **Nold**; Second by **Pearson**

that the Polly Ann Trailway Management Council directs Trail Manager Linda Moran to contact Turner Sanitation and order two (2) portable restrooms at a monthly cost of \$90.00 per unit plus \$40.00 per delivery, per the February 11, 2022 email from Turner Sanitation to the Polly Ann Trail Manager, to be placed at Water Depot and Milk Run along the Polly Ann Trail beginning April 1, 2022 and to be removed November 30, 2022. The cost of the portable restrooms to be expensed to account 298-853-932.000 Maintenance of Grounds.

Upon a roll call vote:

AYES: Brakefield, Wright, Nold, McDonald, Pearson, Kemp, Steele

NAYS: None

ABSENT: Whatley

Motion Carried

e) Bench Donation – Rochester Garden Club

Motion by: **Nold**; Second by: **Kemp**

to approve quote 154968 dated February 1, 2022 and authorize Polly Ann Trail Manager Linda Moran to purchase a bench from Polly Products in the amount of \$756.91 plus a \$100.00 installation fee. The purchase is contingent on the funds being received from the Rochester Garden Club and deposited in the Polly Ann Trailway Management Council Revenue Funds.

Upon a roll call vote:

AYES: Steele, Brakefield, Wright, Nold, McDonald, Pearson, Kemp,

NAYS: None

ABSENT: Whatley

Motion Carried

f) Picnic Table Donation- Use of Proceeds from Parcel 09-09-283-012 Access Easement in Orion Township

Motion by: **Pearson**; second by: **Nold**

To accept the donation for the picnic table at the *(Orion Sunrise Rotary) Pollinator Garden* for the amount that is listed *(on quote 155432 dated February 9, 2022 from Polly Products in the amount of \$1,312.64)* along with the fee *(\$100.00)* for how they're putting it *(the picnic table)* in and to thank Donni Steele and her husband that are donating this *(picnic table) as a kind gesture.*

Upon a roll call vote:

AYES: Steele, Brakefield, Wright, Nold, McDonald, Pearson, Kemp,

NAYS: None

ABSENT: Whatley

Motion Carried

g) Beverage Container Drive

Motion by: **Nold**; second by: **Pearson**

to approve a beverage container drive, the date of the drive to be determined, in coordination with the Oxford Addison Youth Assistance. Oxford Addison Youth Assistance shall receive 50% of the proceeds with the remainder of the proceeds deposited in the Polly Ann Trailway Management Council Revenue Funds.

Upon a roll call vote:

AYES: Steele, Brakefield, Wright, Nold, McDonald, Pearson, Kemp,

NAYS: None

ABSENT: Whatley

Motion Carried

10. Public Comment: None

11. Council Member Comments:

Member comments centered on thanking Treasurer Steele for the picnic table donation, the passing of Ken Freeman, and plowing of portions of the Polly Ann Trail.

12. Adjournment:

Motion by: **Brakefield**; Second by: **Wright**

to adjourn the meeting at 4:27 P.M.

Upon a voice vote:

AYES: 7

NAYS: 0

ABSENT: 1

Motion Carried

NEXT REGULAR MEETING: March 16, 2022 at Orion Township Offices, 2323 Joslyn Road, Lake Orion, MI 48360

Chairman: _____
Curtis Wright

Secretary: _____
Michael J McDonald

