

June 16, 2021

Meeting Minutes

POLLY ANN TRAIL MANAGEMENT COUNCIL, INC.

23 E. Elmwood, PO Box 112, Leonard, MI 48367

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REGULAR MEETING MINUTES OF THE PATMC FOR June 16, 2021

Meeting held at Oxford Charter Township Meeting Room at 3PM

1. The May Regular Meeting of the PATMC was called to order by Chairman Curtis Wright at 3PM.
2. The Pledge of Allegiance and Invocation by Donni Steele were made.
3. Roll Call for those members in attendance was made with the following members in attendance: Bruce Pearson; Ed Brakefield, Donnie Steele; Curtis Wright; Jonathan Nold; Mike McDonald; Kevin Greene and Linda Moran. Not in attendance: Allison Kemp, Aaron Whatley;
Public in Attendance: Ken Zmijewski; OACTV;
4. The agenda for the meeting was reviewed and a motion made by Nold; second by Steel to approve as amended to include the Callas event request. Upon a Voice vote the motion passed with no opposition.
5. The Consent Agenda was the considered. Upon a motion by Steele and a second by Nold the items in the Consent Agenda were approved with the Approval of Bills paid to be \$6,760.74; and the Financial reports received and filed along with the Trail Manager Report for June. Upon a Roll Call vote the motion was approved.
Roll Call Vote: YEAS Pearson, Brakefield, Nold, Steele, Wright, McDonald. NAYS: None. Motion Approved.
6. There was no public comment.
7. Kevin Greene, Citizen Representative reported that he was on the Trail around Mile Marker 13 and found the Trail Manager and volunteers hard at work on the trail.
8. Unfinished Business. Easement or License Conveyance Policy was continued from the May meeting. The Council had previously received the proposed draft policy. Upon a motion by McDonald and second by Nold, the Easement Policy was adopted subject to the amendments agreed upon during the meeting. Those amendments included: Definitions includes language to describe Allowance, Non-use, Abandonment, and would be recorded with the easement if legal. The Council wanted to provide for an "interested" party to apply for the easement if they could provide documentation that they have a legal interest at the time of application ie: approved offer or legal agreement giving them status or interest in the property contingent upon certain factors like the easement. Making a survey and legal description a requirement for final approval rather than requiring it up front at time of application. Also, we understand that only an "owner" would be entitled to the easement, not a third party like an "interested party with a legal interest".
Factors to Consider: The Council wanted to make sure that in every application, regardless of ownership, the local municipality of the request must receive notification of the application and must respond officially to the application prior to the PATMC taking any action.
Contents of the Easement or License: The conditions to be recorded on the easement document should include the easement will serve only one residence/unit/home. Also, the easement will not serve any use other than one home that conforming to the single-family residential zoning regulation in effect at the time of easement approval.
Upon a roll call vote, the motion carried.
Roll Call-Vote: YEAS Steele, Wright, Nold, McDonald, Pearson, Brakefield NAYS: None
9. The Chair began New Business to come before the Council:
Item 9a: Water Main Easement Request to service 1761 Clarkston Road (at Water Depot). Upon review of the information provided for the request, there was no information on whether an alternative source was available for the

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water supply. Upon a motion by McDonald and second by Pearson this item was tabled until the August PATMC meeting. Upon a voice vote the motion was approved with no opposition.

Item 9b: Event Request Adult/Youth Fitness Classes on the Polly Ann Trail. Upon a motion by Wright and second by Nold to deny the request based on the event being a "for profit" event for a private entity. Upon a voice vote the motion was approved to deny the application with no opposition.

Item 9c: Event Request for Harmony in the Home Fun Run, a 501c3 entity. Upon a motion by Nold and second by Pearson to approve the event for September 11th, 2021 subject to the Trail Manager receiving all the required documentation. Upon a Voice Vote the motion was approved with no opposition.

Item 9d: Event Request for 40th Birthday Charity Run; Charity Callas; Upon a motion by Wright and second by Nold to approve the the 40th Birthday Charity Run for July 31, 2021 subject to the Trail Manager receiving all the required documentation. An amendatory motion was made by and second by to require prior confirmation of proof of donation to the 501c3 chosen by the organization. A vote was taken on the amendatory language and was approved by a voice vote with no opposition. A vote was then taken on the original motion to approve the event including the amendatory language. Upon a voice vote the motion to approve the event was approved with no opposition.

Item 9E: Placement Location of Pure Michigan Trail Signs. The Trail Manager requested that each member community of the PATMC receive two "Pure Michigan" signs and that they determine where they would be located on their section of the trail. Each represented community determined the location as follows: Orion Charter Township chose Rhode Road and Indianwood junction of the trail; Addison Township chose the Hosner Road trail intersection and Lake George parking area; Oxford Charter Township chose Drahner Road trail intersection and Powell Lake. ; Village of Leonard chose the Leonard Trailhead and Gerst road trail intersection; Village of Oxford chose the Burdick Street trail intersection and Powell Street Weigh Station.

Item 9F. Sales prices for authentic Polly Ann Trail wearables. The Trail Manager demonstrated and described the T shirts, Polo shirts and ball caps with the Polly Ann Trail names and logos on them as well as the item purchase price for the PATMC. Upon a motion by Pearson and a second by Nold the price of the items will be 25% over purchase price rounded up to the nearest dollar. Hats will be \$14; the price of small to XL Tshirts will be \$ 12 ; the price of XXL Tshirts will be \$14 ; the price of Polo shirts will be \$25 .

Upon a Roll Call vote the motion was approved.

Roll Call Vote: YEAS, Nold, McDonald, Pearson, Brakefield, Steele, Wright NAYS: None

Item 9G. Vault Toilets Update and Funding. The Trail manager provided aerial views of two locations on the Polly Ann Trail for Parking lot paving and Vault toilets to be installed. Those sites are at Rhodes Road and Lake George Parking area. Upon a motion by Steele and second by Nold to authorize the Trail Manager to pursue grants to construct two vault toilets and pave the parking areas for both sites at Rhodes Road and Lake George Road. Upon a Roll Call vote the motion was approved.

Roll Call Vote: YEAS McDonald, Pearson, Brakefield, Steele, Wright, Nold NAYS: None

Item 9h. Bench Donation-Frank Kowalewicz. The Trail Manager informed the Council that a donated bench is being offered to be placed near the Indian Trail Bridge between Indianwood and Drahner Roads. Upon a motion by Wright and second by Steele to accept the donation of a bench from Frank Kowalewicz. The placement of the bench to be coordinated by the Polly Ann Trail Manager Linda Moran. Upon a Roll Call vote the motion was approved.

Roll Call Vote: YEAS Pearson, Brakefield, Steele, Wright, Nold, McDonald NAYS: None

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10. The Chairman called for Public Comment to which there was no response.
11. Council Member Comments. July 4th Holiday wishes expressed as well as safe and healthy season until we meet again in August.
12. Having no further business to come before the Council, the Chair entertained a motion for adjournment by Pearson and a second by Brakefield. By voice vote the meeting was adjourned at 5:23PM.

Respectfully submitted,

Michael J McDonald
Recording Secretary

June 2021

Bills to be Approved