

**THE REGULAR MEETING of the POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held May 18, 2022; 3:00 p.m. at the Village of Leonard Council Chamber.**

**MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.**

**2. PLEDGE OF ALLEGIANCE AND INVOCATION:** Donni Steele

**3. ROLL CALL: (Members Present)**

Curtis Wright (Chair), OXT  
Mike McDonald (Vice Chair), LV  
Donni Steele (Treasurer), ORT  
Bruce Pearson, AT (*arrived approximately 3:08 p.m.*)  
Ed Brakefield, AT  
Aaron Whatley, ORT  
Jonathon Nold, OXT  
Allison Kemp, OXV (*arrived approximately 3:21 p.m.*)

**ALSO PRESENT:**

Linda Moran (Trail Manager)  
Kevin Greene (non-voting Citizen Rep)

**ABSENT:**

None

**4. APPROVAL OF AGENDA:**

Motion by **Brakefield**; Second by **Nold**

To approve the May 18, 2022 meeting agenda as presented.

**Upon a Voice Vote:**

**AYES: (8)**

**NAYS: (0)**

**ABSENT: (0)**

**MOTION CARRIED**

**5. CONSENT AGENDA:**

Motion by **Steele**; Second by **Nold**

To approve the Consent Agenda including:

- Approval of the April 20, 2022 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$5,046.87 for April, 2022
- Receive and File Financial Reports for April, 2022
- Trail Manager Report for April 2022

**ROLL CALL:**

**AYES:** Brakefield, Steele, Wright, Nold, McDonald, Pearson, Kemp, Whatley

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

**6. PUBLIC COMMENT:**

None

**7. CITIZEN REPRESENTATIVE REPORT:**

Citizen Representative Kevin Greene had no report.

**8. UNFINISHED BUSINESS:**

**a. Grant, Donation Application Update**

The Trail Manager will be re-applying for the Ralph C Wilson Grant. Addison Township has allocated \$30,000 from their ARPA funds for the Polly Ann Trail resurfacing project. Orion Township continues its contribution of \$78,000 for the Vault toilet and \$82,716.47 for the Trail resurfacing. The PAT received another Grant from Schneider Electric in the amount of \$200 for the Lake George project. Wade Sullivan Bike Ride had 42 riders, one injury and raised over \$4,185 dollars to date.

**b. Polly Ann Trail Asphalt repairs**

No further information or action on this matter so no further action is contemplated.

**9. NEW BUSINESS**

**a. Property Survey for Milk Run**

Motion by **Brakefield**; Second by **Whatley**

To approve the quote from Kennedy Surveying, Inc. in the amount of \$2,500.00 to survey the Milk Run property to include setting monuments at property corners, providing a certified survey drawing and legal description of the Milk Run Property. The \$2,500.00 amount to be expensed to account 298-853-819.000 Professional Services.

**ROLL CALL:**

**AYES:** Steele, Whatley, Wright, Nold, McDonald, Kemp, Brakefield, Pearson

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

**b. Debit and Credit Card Payment Acceptance**

Motion by **Nold**; Second by **Brakefield**

to approve the purchase of the Square mobile payment system at a cost of \$49.00 for use by the Trail Manager for Trail related uses. This \$49.00 amount to be expensed to account 298-853-962.000 Miscellaneous.

**ROLL CALL:**

**AYES:** Steele, Whatley, Wright, Nold, McDonald, Kemp, Brakefield, Pearson

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

c. **American Rescue Plan Act Agreement with Addison Township**

Motion by **Steele**; Second by **Brakefield**

To approve the American Rescue Plan Act Agreement between the Township of Addison and the Polly Ann Trailway Management Council as presented and authorize the Chairman to sign the agreement on the behalf of the Polly Ann Trailway Management Council and to earmark the funds for use as matching funds for the trail resurfacing project.

**ROLL CALL:**

**AYES:** Whatley, Wright, Nold, McDonald, Kemp, Brakefield, Pearson, Steele

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

d. **Paint Creek Bridge Condition**

Motion by **McDonald**; Second by **Nold**

To authorize the Trail Manager to pursue both options to have a structural engineer review either in conjunction with Orion Township's (*engineer*) and to determine whether or not there is a required cycle for an inspection and that no vehicle traffic signs be placed on them or some type of weight restriction signs be placed on the bridges.

**ROLL CALL:**

**AYES:** Wright, Nold, McDonald, Kemp, Brakefield, Pearson, Steele, Whatley

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

e. **Healthy Dogma Request to place an animal waste bag post on the Polly Ann Trail**

Motion by **Brakefield**; Second by **Nold**

To approve the request from Healthy Dogma to provide and place an animal waste bag bags along the Polly Ann Trail. Trail Manager Linda Moran is authorized to determine where the dog waste bags will be placed along the Polly Ann Trail.

**Upon a Voice Vote:**

**AYES: (8)**

**NAYS: (0)**

**ABSENT: (0)**

**MOTION CARRIED**

f. **Oxford Chamber of Commerce request for lighting placement on the Larry Obrecht Bridge**

Motion by **Kemp**; Second by **Nold**

To approve the Oxford Chamber of Commerce request to place lighting on the Larry Obrecht Bridge from November 15, 2022 through January 9, 2023, pending any necessary approvals from the Village of Oxford, MDOT, MDNR, and providing a certificate of insurance naming the Polly Ann Trailway Management Council as an additional insured. Further, the lights shall be removed by Monday, January 16, 2023.

PATMC member McDonald questioned the additional insured and pointed out that the MDNR requires us to include them as additional insured for any activity requiring indemnification.

Amended Motion by **Kemp**; Second by **Nold**

To include the MDNR as additionally insured in the original motion.

Amended motion:

**ROLL CALL:**

**AYES:** Nold, McDonald, Kemp, Brakefield, Pearson, Steele, Whatley, Wright

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

Original motion:

**ROLL CALL:**

**AYES:** Nold, McDonald, Kemp, Brakefield, Pearson, Steele, Whatley, Wright

**NAYS:** None

**ABSENT:** None

**MOTION CARRIED**

#### 10. PUBLIC COMMENT

None

#### 11. COUNCIL COMMENTS

Appreciation for Addison Township funding; Memorial Day Holiday appreciation to our Veterans

#### 12. ADJOURNMENT

Motion by **Brakefield**; Second by **Steele**

To adjourn at 4:04 p.m.

**Upon a Voice Vote**

**AYES: (8)**

**NAYS: (0)**

**ABSENT: (0)**

**MOTION CARRIED**

**NEXT REGULAR MEETING: 3 PM on June 15, 2022 at the Oxford Township Offices**

CHAIRMAN: \_\_\_\_\_  
Curtis Wright

SECRETARY: \_\_\_\_\_  
Michael McDonald