

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD FEBUARY 17, 2020; 3:00 PM VIA "GotoMeeting" VIDEO CONFERENCE

(Meeting conducted via video conference due to the health concern of COVID-19)

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (MEMBERS PRESENT)

Curtis Wright (Chair), OXT- virtually attending from Oxford Township

Mike McDonald (Vice Chair), LV- virtually attending from the Village of Leonard

Donni Steele (Treasurer), ORT- virtually attending from Orion Township

Allison Kemp (Secretary), OXV- virtually attending from the Village of Oxford

Jonathon Nold, OXT- virtually attending from Fenton

Bruce Pearson, AT- virtually attending from Naples, Florida (arrived at 3:50)

Ed Brakefield, AT- virtually attending from Addison Township

Aaron Whatley, ORT- virtually attending from Holly

Linda Moran (Trail Manager)- virtually attending from Oxford Township

KEVEN GREENE (non-voting Citizen Rep)- virtually attending from the Village of Oxford

Julia Dalrymple, ORT Alternate-sitting in (non-voting)

MEMBERS ABSENT:

NONE

4. APPROVAL OF AGENDA:

MOTION BY: Steele **SECOND BY:** McDonald

To approve the February 17, 2021 meeting agenda as amended.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Nold, Whatley, McDonald, Brakefield

NAYS: (0)

ABSENT: (1) Pearson

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: McDonald SECOND BY: Nold

To approve the Consent Agenda including:

- a. Approval of the January 20, 2021 Meeting Minutes
- b. Approval of the January 20, 2021 Closed Session Minutes
- c. Treasurers Report
 1. Approval of Bills to be paid = **\$2,583.95** for January 2021
 2. Receive and File Financial Reports for January 2021
- d. Trail Manager Report for February 2021

ROLL CALL:

AYES: (7) Wright, Steele, Whatley, Nold, McDonald, Brakefield, Kemp

NAYS: (0)

ABSENT: (1) Pearson

MOTION CARRIED

6. PUBLIC COMMENT:

NONE

7. CITIZEN REPRESENTATIVE REPORT:

NONE

8. Unfinished Business:

- a. **Independent Contractor Agreement**

MOTION BY: McDonald SECOND BY: Nold

Offer to extend the contract for an additional month until March 31, 2021

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, McDonald, Nold, Brakefield

NAYS: (0)

ABSENT: (1) Pearson

MOTION CARRIED

9. New Business

a. Celebrate Trails Day

MOTION BY: Steele **SECOND BY:** Whatley

That the Polly Ann Trailway Management Council participate in Celebrate Trails Day on Saturday April 24, 2021 and authorize Trail Manager Linda Moran to organize and manage a Spring Clean Up Event on the Polly Ann Trail on this date, following all COVID-19 restrictions.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, McDonald, Nold, , Brakefield

NAYS: (0)

ABSENT: (1) Pearson

MOTION CARRIED

b. Arch Way Repairs

MOTION BY: McDonald **SECOND BY:** Nold

To authorize Trail Manager Linda Moran to proceed with the repairs to the archway structure located in Lake Orion Township with a cost not to exceed \$300.00. The up to \$300.00 cost to be expensed to account 298-853-932.000 Maintenance of Grounds

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, McDonald, Nold, Brakefield

NAYS: (0)

ABSENT: (1) Pearson

MOTION CARRIED

c. Trail Event Approval Process

MOTION BY: Steele **SECOND BY:** Nold

In the event that the Manager is out on the Trail doing projects with groups that it is not considered an event.

ROLL CALL:

AYES: (7) Wright, Steele, Kemp, Whatley, McDonald, Nold, Brakefield

NAYS: (0)

ABSENT: (1) Pearson

MOTION CARRIED

d. Vault Toilet Update and Funding

MOTION BY: Steele SECOND BY: Wright

To proceed with authorizing Orchard Hills and McCliment to apply for the Ralph C Wilson Jr Grant with a match of up to \$20,000 on the project of providing vault toilets for the Polly Ann Trail at Milk Run and Water Depot and also authorize Orchard Hills and Climent to pursue the Project and also to authorize Trail Manager Linda Moran to contact potential donors for funding a portion of the cost of the proposed vault toilets to be placed on the Polly Ann Trail.

ROLL CALL:

AYES: (8) Wright, Steele, Kemp, Whatley, McDonald, Nold, Pearson, Brakefield

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

e. Contact Work at Water Depot

MOTION BY: McDonald SECOND BY: Nold

For Polly Ann Trail Manager Linda Moran to be authorized to solicit quotes for a paved path between the picnic table area and trail at Water Depot site

ROLL CALL:

AYES: (8) Wright, Steele, Kemp, Whatley, McDonald, Nold, Pearson, Brakefield

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

f. Ralph C. Wilson Jr. Grant

Council will hold off until it is warmer to assess the Trail and identify potential needs.

NO FURTHER ACTION AT THIS TIME

g. 2021-2022 MMRMA Insurance Policy Renewal

MOTION BY: McDonald **SECOND BY:** Steele

To approve the renewal of the Polly Ann Trail Insurance Policy with the Michigan Municipal Risk Management Authority for the period of February 25, 2021 through February 25, 2022 in the amount of \$2,959.00. This amount \$2,959.00 to be expensed to account 298-853-910.001 Insurance- Polly Ann Trail.

ROLL CALL:

AYES: (8) Wright, Steele, Kemp, Whatley, McDonald, Nold, Pearson, Brakefield

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

h. Approval for Trail Manager to attend CISMA Training Webinar

MOTION BY: Wright **SECOND BY:** Steele

For Polly Ann Trail Manager Linda Moran to attend the Invasive Species Training Webinar February 24, 2021.

ROLL CALL:

AYES: (8) Wright, Steele, Kemp, Whatley, McDonald, Nold, Pearson, Brakefield

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

i. Beverage Container Drive

Will come back from some more ideas at next meeting, possible use student volunteers to help with returns

NO FURTHER ACTION AT THIS TIME

j. DIA Inside Out Program

MOTION BY: Steele **SECOND BY:** Nold

To authorize Trail Chairman Wright to sign the DIA grant papers with the Trail Manager's input on the application.

ROLL CALL:

AYES: (8) Wright, Steele, Kemp, Whatley, McDonald, Nold, Pearson, Brakefield

NAYS: (0)

ABSENT: (0)

MOTION CARRIED

k. Lights on the Larry Obrecht Bridge

Oxford Chamber of Commerce desires to put lights on bridge year-round, will come back with further information at later time

NO FURTHER ACTION NEEDED AT THIS TIME

10. Public Comment

NONE

11. Council Comments

Pearson, Nold, Steele, Moran, Wright

13. Adjournment

MOTION BY: Nold SECOND BY: McDonald

To adjourn at 4:42 p.m.

Ayes: (8) Nays: (0) Absent: (0)

Motion Carried

NEXT REGULAR MEETING: March 17, 2021

CHAIRMAN: _____ **SECRETARY:** _____

Curtis Wright

Allison Kemp