

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held May 17, 2023; 3:00 p.m. at the Village of Leonard.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Ed Brakefield (Vice Chair), AT
Aaron Whatley, ORT
Jonathan Nold OXT

ABSENT:

Allison Kemp, OXV
Bruce Pearson, AT
Matt Pfeiffer, ORT
Kevin Greene (non-voting Citizen Rep)

ALSO PRESENT:

Linda Moran (Trail Manager)
Kristen Willfang OCED
Patrick Canniff OCPR

4. APPROVAL OF AGENDA:

Motion by **Whatley**; Second by **Brakefield**

To approve the May 17, 2023 meeting Agenda as presented.

Upon a Voice Vote:

AYES: (5)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Brakefield**; Second by **Nold**

To approve the Consent Agenda including:

- Approval of April 19, 2023 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$10,563.91 for April, 2023
- Receive and File Financial Reports for April, 2023
- Trail Manager Report for May, 2023

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley,

NAYS: None

ABSENT: Pearson, Kemp, Pfeiffer

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT: None

8. UNFINISHED BUSINESS

a) **Website Committee Report**

The committee members reported that the final web pages for will be completed soon. Upon their completion, the PATMC members will receive a link to view the new website before it is published online for the general public. Target date for completion is May 30, 2023.

9. New Business

a) **Cooperative Invasive Species Management Area (CISMA) Update – Patrick Canniff**

Patrick Canniff informed the Council about consolidation of CISMA under Oakland County Parks and Recreation management. His role is to outreach and recruit more Oakland County communities to participate in the organization. The PATMC can be represented by a member community representative from the PATMC Board. Aaron Whatley will continue as a member of CISMA from Orion Township and also represent the PATMC in the same role. Trail Manager Moran will continue to monitor and represent the PATMC as needed.

b) **2023 DNR Spark Grant Program Resolution**

The PATMC considered the resolution to apply for the 2023 Spark grant on the benefit of the Polly Ann Trail (attached).

Motion by **McDonald**; second by **Nold**

To approve the Resolution of Support for an Application to the 2023 DNR Spark Grant Program for Funding of Preliminary Engineering and Construction on the Polly Ann Trail with the PATMC committing to the financial requirements for the grant.

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley,

NAYS: None

ABSENT: Pearson, Kemp, Pfeiffer

MOTION CARRIED

c) **Kiosk Placement Locations and Policy**

A draft policy for Kiosk Placement and Use Policy was presented for consideration by the Council to be included in the Management and Maintenance, Outdoor Furniture, Sign & Equipment Enhancement policy. This matter will be on the June Agenda for the PATMC. Member communities are requested to forward edits, additions, etc; for consideration of adoption to the policy.

Trail Manager Moran informed the Council, on a related topic, that the Wade Sullivan Brown Bag trail ride had donated \$8,629 to the Polly Ann Trail and that they would

like two more "Michigan" map silhouettes to raise further funds for donation to the trail.

Motion by **McDonald**, Second by **Whatley**

To authorize the Trail Manager to release two signs (to the Wade Sullivan Brown Bag ride organizers) on the condition they be auctioned with the funding to benefit the Polly Ann Trail.

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley

NAYS: None

ABSENT: Pearson, Kemp, Pfeiffer

MOTION CARRIED

11. PUBLIC COMMENT None

12. COUNCIL COMMENTS

Chairman Wright presented budget projections, summaries for budget, expected changes for specific planned expenses.

13. ADJOURNMENT

Motion by **Whatley**, Second by **Brakefield**;

To adjourn at 4:11 pm.

Upon a Voice Vote

AYES: (5)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on June 21, 2023 at Oxford Township Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald