

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD OCTOBER 20, 2021; 3:00 p.m. AT THE ADDISON TOWNSHIP OFFICES, 1440 ROCHESTER ROAD ADDISON TOWNSHIP, MI 48367

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:03 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Vice Chair), LV
Donni Steele (Treasurer), ORT
Bruce Pearson, AT
Ed Brakefield, AT
Aaron Whatley, ORT
Jonathon Nold, OXT

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)

and one (1) citizen.

ABSENT:

Allison Kemp (Secretary), OXV

4. APPROVAL OF AGENDA:

MOTION BY: Nold **SECOND BY:** Pearson

To approve the October 20, 2021 meeting agenda as presented.

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: Steele **SECOND BY:** Nold

To approve the Consent Agenda including:

- Approval of the September 15, 2021 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$7,842.92 for September 2021
- Receive and File Financial Reports for September 2021
- Trail Manager Report for October 2021

ROLL CALL:

AYES: Brakefield, Steele, Whatley, Wright, Nold, McDonald, Pearson

NAYS: None

ABSENT: Kemp

MOTION CARRIED

6. PUBLIC COMMENT:

None.

7. CITIZEN REPRESENTATIVE REPORT:

Kevin Greene shared he was recently at a bike shop and questioned whether Polly Ann Trail Brochures were provided to these bike shops? Trail Manager Linda Moran confirmed she has provided Polly Ann Trail Brochures to area bike shops and running apparel stores.

8. UNFINISHED BUSINESS:

a. **EASEMENT OR LICENSE CONVEYANCE POLICY**

MOTION BY: Whatley **SECOND BY:** Brakefield

to approve the Polly Ann Trailway Management Council Easement or License Conveyance Policy as presented.

ROLL CALL:

AYES: Steele, Whatley, Wright, Nold, McDonald, Pearson, Brakefield

NAYS: None

ABSENT: Kemp

MOTION CARRIED

b. **EASEMENT / LICENSE APPLICATION**

MOTION BY: Whatley **SECOND BY:** Nold

to approve the Polly Ann Trailway Management Council Easement/ License Application as presented.

ROLL CALL:

AYES: Whatley, Wright, Nold, McDonald, Pearson, Brakefield, Steele

NAYS: None

ABSENT: Kemp

MOTION CARRIED

c. **EASEMENT FOR PARCEL 09-09-283-012 IN ORION TOWNSHIP**

MOTION BY: McDonald **SECOND BY:** Whatley

To excuse Councilperson Steele from the requirement to vote on this agenda item as she has a personal interest in it.

AYES: (6)
NAYS: (0)
ABSENT: (1)
ABSTAIN: (1)
MOTION CARRIED

MOTION BY: Pearson **SECOND BY:** Nold

to approve the Ingress and Egress Easement Access Drive and Utility Agreement over Trail Property to service Parcel 09-09-283-012 in Orion Township as presented and authorize the Chairperson and Vice-Chairperson to sign the document on behalf of the Polly Ann Trailway Management Council.

ROLL CALL:

AYES: Wright, Nold, McDonald, Pearson, Brakefield, Whatley
NAYS: None
ABSENT: Kemp
ABSTAIN: Steele
MOTION CARRIED

d. **WATER MAIN EASEMENT REQUEST TO SERVICE 1761 CLARKSTON ROAD
(AT WATER DEPOT)**

The project was approved by the Orion Township Zoning Board of Appeals. Trail Manager Linda Moran will monitor the progress of the project and she will inform the Polly Ann Trailway Management Council if any further action is necessary in the future.

No Action required.

9. NEW BUSINESS

a. **FUTURE PROJECT PLANNING SCHEDULE AND FUNDING**

The Polly Ann Trailway Management Council discussed future project planning and funding for improvements to the Polly Ann Trail. The Council will further discuss and prioritize future projects and improvements at the November 18, 2021 Meeting.

b. PURCHASE OF GRAVEL FOR POLLY ANN TRAIL

MOTION BY: Brakefield **SECOND BY:** Steele

to authorize Polly Ann Trail Manager Linda Moran to purchase gravel for placement on the Polly Ann Trail in an amount not to exceed \$2,500.00 and expensed to Account 298-853-932.000 Maintenance of Grounds.

ROLL CALL:

AYES: Nold, McDonald, Pearson, Brakefield, Steele, Whatley, Wright

NAYS: None

ABSENT: Kemp

MOTION CARRIED

10. PUBLIC COMMENT

None

11. COUNCIL COMMENTS

Brakefield, McDonald, Pearson, Steele, Whatley, Wright

13. ADJOURNMENT

MOTION BY: Pearson **SECOND BY:** Brakefield

To adjourn at 4:13 p.m.

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

NEXT REGULAR MEETING: November 18, 2021 Oxford Village Offices

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Allison Kemp