

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL WAS HELD September 15, 2021; 3:00 p.m. AT THE OXFORD VILLAGE OFFICES, 22 WEST BURDICK STREET, OXFORD, MI 48371

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:05 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Donni Steele

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Vice Chair), LV
Donni Steele (Treasurer), ORT
Bruce Pearson, AT
Ed Brakefield, AT
Aaron Whatley, ORT
Jonathon Nold, OXT

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)
Kristen Wiltfang (Oakland County Department of Economic Development & Community Affairs)

and two (2) citizens.

ABSENT:

Allison Kemp (Secretary), OXV

4. APPROVAL OF AGENDA:

MOTION BY: Pearson **SECOND BY:** Brakefield

To amend and approve the September 15, 2021 meeting agenda adding New Business Item 9c. "Easement or License Conveyance Policy".

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

5. CONSENT AGENDA:

MOTION BY: Pearson **SECOND BY:** Nold

To approve the Consent Agenda including:

- Approval of the August 18, 2021 Meeting Minutes with an amendment to the vote to excuse Council person Steele from the vote to abstain from comment in reference to Parcel 09-09-283-012 in Orion Township
- Treasurers Report
- Approval of Bills to be paid = \$3,222.99 for August 2021
- Receive and File Financial Reports for August 2021
- Trail Manager Report for September 2021

ROLL CALL:

AYES: Pearson, Brakefield, McDonald, Wright, Whatley, Nold, Steele

NAYS: None

ABSENT: Kemp

MOTION CARRIED

6. PUBLIC COMMENT:

None.

7. CITIZEN REPRESENTATIVE REPORT:

Kevin Greene reported the days he has travelled on the Polly Ann Trail it has been busy.

8. Unfinished Business:

EASEMENT FOR PARCEL 09-09-283-012 IN ORION TOWNSHIP

MOTION BY: McDonald **SECOND BY:** Brakefield

To excuse Council person Steele from the requirement to vote on this agenda item as she has a personal interest in it.

AYES: (6)

NAYS: (0)

ABSENT: (1)

ABSTAIN: (1)

MOTION CARRIED

MOTION BY: Pearson **SECOND BY:** Nold

To request the applicant for Parcel 09-09-283-012 in Orion Township to provide correspondence from any utilities that are being requested to service this parcel and to bring the information back for the October 20, 2021 Polly Ann Trailway Management Council meeting.

ROLL CALL:

AYES: Brakefield, McDonald, Wright, Whatley, Nold, Pearson

NAYS: None

ABSENT: Kemp

ABSTAIN: Steele

MOTION CARRIED

**WATER MAIN EASEMENT REQUEST TO SERVICE 1761 CLARKSTON ROAD
(AT WATER DEPOT)**

MOTION BY: Pearson **SECOND BY:** Brakefield

Nothing new to report. This will be placed on the October 20, 2021 Council Meeting Agenda for an update.

9. New Business

BRUSH CUTTING PROPOSAL

MOTION BY: Nold **SECOND BY:** Brakefield

To approve the quote from Litchfield Field Mowing & Brush Trimming in the amount of \$3,000.00 for brush cutting the entire length of Polly Ann Trail. The \$3,000.00 cost to be expensed to Account 298-853-932.000 Maintenance of Grounds.

ROLL CALL:

AYES: McDonald, Wright, Whatley, Nold, Steele, Pearson, Brakefield

NAYS: None

ABSENT: Kemp

MOTION CARRIED

2022 PROPOSED BUDGET

MOTION BY: Brakefield **SECOND BY:** Nold

I move to approve the 2022 Polly Ann Trailway Management Council Budget with Revenues and Expenditures balancing at \$60,800.00.

ROLL CALL:

AYES: Wright, Whatley, Nold, Steele, Pearson, Brakefield, McDonald

NAYS: None

ABSENT: Kemp

MOTION CARRIED

EASEMENT OR LICENSE CONVEYANCE POLICY (Added to the Agenda)

The Council discussed application fees, escrow fees, appraisal options, and utilities language to be included in the Easement or License Conveyance Policy and the Easement / License Application.

A revised Easement or License Conveyance Policy and the Easement / License Application will be scheduled to be presented to Council at the October 20, 2021 Meeting.

10. Public Comment

Two (2) citizens spoke during Public Comment

11. Council Comments

Brakefield, Nold, Pearson, Steele, Whatley, Wright

13. Adjournment

MOTION BY: Pearson **SECOND BY:** Brakefield

To adjourn at 4:12 p.m.

AYES: (7)
NAYS: (0)
ABSENT: (1)
MOTION CARRIED

NEXT REGULAR MEETING: October 20, 2021 Addison Township Offices

CHAIRMAN: _____ **SECRETARY:** _____
Curtis Wright Allison Kemp