

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held June 14, 2023; 3:00 p.m. at the Oxford Township Offices.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Ed Brakefield (Vice Chair), AT
Aaron Whatley, ORT
Jonathan Nold OXT
Bruce Pearson, AT
Matt Pfeiffer, ORT
Kevin Greene (non-voting Citizen Rep)

ABSENT:

Allison Kemp, OXV

ALSO PRESENT:

Linda Moran (Trail Manager)
Kristen Wiltfang OCED

4. APPROVAL OF AGENDA:

Motion by **Brakefield**; Second by Nold

To approve the May 17, 2023 meeting Agenda as presented.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Nold**; Second by **Pfeiffer**

To approve the Consent Agenda including:

- Approval of May 17, 2023 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$3,707.68 for May, 2023
- Receive and File Financial Reports for April, 2023
- Trail Manager Report for June, 2023

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley, Pearson, Pfeiffer

NAYS: None

ABSENT: Kemp

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT: None

8. UNFINISHED BUSINESS

a) Website Committee Update

Committee member and Trail Manager Linda Moran reported that the new website is still not online and that she has not received responses to her inquiry regarding status of the site.

b) Kiosk Management, Placement & Use Policy

The Kiosk addendum to the adopted MANAGEMENT AND MAINTENANCE OUTDOOR FURNITURE, SIGN & EQUIPMENT ENHANCEMENT POLICY needs to be incorporated before final approval is made. This item will be reviewed at August Meeting.

c) Sealcoating Proposals

This item is moved to the next PATMC budget year for reconsideration.

9. NEW BUSINESS

a) Crossing Signal Flashers

Motion by **Pearson**; Second by **Nold**

Chairperson Wright is directed to contact the Road Commission for Oakland County/Traffic Safety in writing to address the potential liability of all parties for the inability of the RCOC to maintain full functionality of the Crossing Signal Flashers on Burdick and Drahner roads. It is necessary to determine what these crossings need in order to have proper signage and maintenance. If the RCOC cannot maintain them to the proper/minimum operation standards then the Chair is directed to get a determination of what needs to be done with the signal in order to relieve the PATMC of liability and responsibility.

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley, Pearson, Pfeiffer

NAYS: None

ABSENT: Kemp

MOTION CARRIED

Motion by **McDonald**; Second by **Nold**

To authorize up to two hours of attorney review of the Crossing Signal Flashers communications and actions at the direction of Chairperson Wright.

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley, Pearson, Pfeiffer

NAYS: None

ABSENT: Kemp

MOTION CARRIED

b) Lakeville Road Pedestrian Crossings

The PATMC considered the three potential crossings for pedestrian crossings on Lakeville Road between State Street and Wildcat Drive. The PATMC had previously approved the recommendation to the MDNR for granting of an easement for a pedestrian crossing east of State Street.

Motion by McDonald; Second by Pearson

To recommend that the PATMC agrees in concept with the crossings being proposed, subject to approvals being obtained by all involved parties and that the approval will only make recommendations for easements on trail-controlled property.

Upon a Voice Vote

AYES: (7)

NAYS: (1)

ABSENT: (1)

MOTION CARRIED

c) Fence Condition and possible removals along the Polly Ann Trail

Further investigation by Trail Manager Moran and Chairperson Wright as to the direction that was requested on the need or desirability of the fencing.

d) 2022 Audited Financial Statements

Motion by Nold; Second by Pfeiffer

To receive and file the Polly Ann Trailway Management Council Audited Financial Report for the Fiscal Year ended December 31, 2022 as presented.

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley, Pearson, Pfeiffer

NAYS: None

ABSENT: Kemp

MOTION CARRIED

e) PATMC Outstanding Items list

Chairman Wright reviewed and updated the list with the PATMC. An updated list will be provided in the future reflecting the changes discussed. All member communities are asked to review their contact information and notify the PATMC of any changes.

11. PUBLIC COMMENT None

12. COUNCIL COMMENTS

There will be no meeting in July, Summer is arrived!

13. ADJOURNMENT

Motion by **Whatley**, Second by **Pearson**;

To adjourn at 4:31 pm. (Brakefield excused at 4:05pm; Pfeiffer excused at 4:25pm)

Upon a Voice Vote

AYES: (6)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on August 16, 2023 at the Orion Township Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald