

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held November 16, 2022; 3:00 p.m. at the Village of Oxford Offices.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:02 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Donni Steele (Treasurer), ORT (3:06 pm)
Bruce Pearson, AT
Ed Brakefield (Vice Chair), AT
Aaron Whatley, ORT (3:06 pm)
Joe Madore, OXV

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)
Kristen Wiltfang, Oakland Cty Economic Development Dept.

ABSENT:

Jonathon Nold, OXT
Allison Kemp, OXV

4. APPROVAL OF AGENDA:

Motion by **Brakefield**; Second by **McDonald**

To approve the October 19, 2022 meeting agenda adding Item 9c "2023 Design & Access Fund Grant.

Upon a Voice Vote:

AYES: (6)
NAYS: (0)
ABSENT: (3)
MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Brakefield**; Second by **Madore**

To approve the Consent Agenda including:

- Approval of the October 19, 2022 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$2,628.18 for October, 2022
- Receive and File Financial Reports for October, 2022
- Trail Manager Report for November, 2022

ROLL CALL:

AYES: Brakefield, Wright, McDonald, Pearson, Madore

NAYS: None

ABSENT: Steele, Whatley, Nold

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT: None

8. UNFINISHED BUSINESS:

a) **Vault Restroom Update**

Councilor Whatley informed the PATMC that the project is proceeding and thanked the Orion Township Board for providing funding from A.R.P.A. funds to purchase the vault restroom at Water Depot in Orion Township.

b) **Passport Grant Update**

The Trail Manager reported that the MDNR is running behind in its awards of funding. Should the PATMC receive the requested amount, the PATMC share will be \$21,000. The grant, if awarded, will be used for partial funding for a vault restroom and parking lot paving at Milk Run,

c) **PATMC Website Administrator**

The Trail Manager informed the PATMC that a volunteer (Kirt Manecke) has been assisting her in updating the website and the Council will have options to review at our December 21, 2022 meeting.

9. NEW BUSINESS

a) **MMRMA 2023 Renewal Questionnaire**

Motion by **Brakefield**; second by **Steele**;

To authorize the Polly Ann Trail Manager Linda Moran to complete and submit the 2023 MMRMA liability insurance renewal questionnaire on behalf of the PAMTC.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

b) **Bridge Repairs in Orion Township**

Motion by **Brakefield**; second by **Whatley**

To authorize the Polly Ann Trail Manager Linda Moran to file an insurance claim with the Michigan Municipal Risk Management Authority for damage to the bridge structure and railings located in Orion Township just north of the Three Mile Marker on the Polly Ann Trail.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

c) **2023 Design & Access Fund Grant through Ralph C. Wilson Jr. Legacy Grant**

Motion by **Pearson**; second by **Whatley**

(To adopt) a Resolution of Support (Attached) for a grant application by the Polly Ann Trailway Management Council to the Ralph C. Wilson Jr. Legacy for 2023 Design & Access Fund Grant for the Polly Ann Trail Modernization and Safety Improvements Project Preliminary Engineering.

ROLL CALL:

AYES: Brakefield, Wright, McDonald, Pearson, Madore, Steele, Whatley

NAYS: None

ABSENT: Nold

MOTION CARRIED

10. PUBLIC COMMENT

11. COUNCIL COMMENTS

Council Members highlighted Holiday wishes and congratulations to Treasurer Steele on her election to the House of Representatives.

12. ADJOURNMENT

Motion by **Steele**, Second by **Brakefield**;

To adjourn at 3:47 p.m.

Upon a Voice Vote

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on December 21, 2022 at the Orion Township Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald