

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held October 19, 2022; 3:00 p.m. at the Addison Township Offices.

MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Donni Steele (Treasurer), ORT (3:09 pm)
Bruce Pearson, AT
Ed Brakefield (Vice Chair), AT
Aaron Whatley, ORT
Jonathon Nold, OXT

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)

ABSENT:

Allison Kemp, OXV

4. APPROVAL OF AGENDA:

Motion by **Brakefield**; Second by **Nold**

To approve the October 19, 2022 meeting agenda as presented.

Upon a Voice Vote:

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Brakefield**; Second by **Nold**

To approve the Consent Agenda including:

- Approval of the September 21, 2022 Meeting Minutes
- Treasurers Report
- Approval of Bills to be paid = \$8,518.28 for September, 2022
- Receive and File Financial Reports for September, 2022
- Trail Manager Report for October, 2022

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley, Pearson

NAYS: None

ABSENT: Steele, Kemp

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT: None

8. UNFINISHED BUSINESS:

a) **Polly Ann Trail Maintenance Agreement with David Vandenberghe**

Motion by **Whately**; second by **Brakefield**

To approve the Brush Cutting and mowing agreement between David Vandenberghe and the Polly Ann Trailway Management Council as presented and authorize the Chairman to sign the Brush Cutting and Mowing Agreement previously approved on September 21, 2022 on behalf of the Polly Ann Trailway Management Council.

ROLL CALL:

AYES: Brakefield, Wright, Nold, McDonald, Whatley, Pearson

NAYS: None

ABSENT: Steele, Kemp

MOTION CARRIED

b) **Koenig Materials Fencing Request Update**

The Trail Manager reported on the joint meeting with Koenig representatives, Tim Novak of MDNR and the Polly Ann Trail Manager Linda Moran and Chairman Wright and Supervisor Pearson. Tim Novak, MDNR, verbally approved the installation of the fence and Koenig agreed to keep the fence as far as possible from the traveled portion of the trail but may be as close as 5 feet in areas where the fence cannot be physically installed further away due to the drop-offs to the water. A written agreement was to be brought forward by Tim Novak of the MDNR but it is not available at this time.

Motion by **Whately**; Second by **Nold**

To authorize the Chair and the Trail's Manager to work with Koenig and come to agreeable terms with language and where the fence should be on the easement and authorize them to sign the contract to not to delay the project.

ROLL CALL:

AYES: Steele, Brakefield, Wright, Nold, McDonald, Whatley, Pearson

NAYS: None

ABSENT: Kemp

MOTION CARRIED

c) **Vault Restroom Update**

The Chairman asked Councilor Whately to address the status of the proposal to install the vault toilet at the Water Depot in Orion Township. Soil samples/borings are being done by Orion Township and they will use ARPA funding and Polly Ann Trail allocation to pay for the work, but \$78,000 has been set aside for design and improvement work and whatever balance remains will be reserved for the resurfacing of the trail. An RFP is in process and preparing for installation in 2023.

9. NEW BUSINESS

a) Participation in the Oxford Chamber of Commerce Christmas Parade

Trail Manager plans to participate in the Oxford Chamber of Commerce Christmas Parade using some of the Trail equipment in a holiday theme and the entry cost is \$30 to participate.

Motion by **Pearson**; Second by **Steele**

To *(authorize)* pay*(ment of)* \$30 dollars for *(the PATMC to be represented in)* the Chamber of Commerce Christmas Parade.

ROLL CALL:

AYES: Steele, Brakefield, Wright, Nold, McDonald, Whatley, Pearson

NAYS: None

ABSENT: Kemp

MOTION CARRIED

b) Web Site Administrator

Various options were considered for keeping the PAT website updated and changes or edits done in a timely, cost-effective manner. The Chair and Trail Manager will work together to address local support for the website and report back.

10. PUBLIC COMMENT

Steve Johnson addressed the PATMC to ask for an accommodation for his wife, Mary, who would like to use a golf cart on the *(Polly Ann)* Trail.

Original Motion by **McDonald**; Second by **Brakefield**

To authorize the Trail Manager to issue a *(n annual)* handicap permit for Mrs. Johnson and anybody on the *(golf)* cart using the cart on the Polly Ann Trail.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

(The permit would be issued now with a renewal date of December 31 the following year and all future years;)

Amendment to Original Motion by **McDonald**; Second by **Brakefield**

To issue a handicap pass to Mrs. Johnson initiated upon issuance and renewable on the annual renewal date that the Polly Ann Trail Council has established as December 31st of each year.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

Motion by **Whately**, Second by **Nold**

To approve Cody Pearson's (*handicap*) permit (*to be issued for the calendar year of 2023*).

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

The PATMC directed the Trail Manager to provide a temporary handicap sticker for current and future Handicap authorizations for use of the trail that should be displayed on the authorized persons golf cart while on the trail.

11. COUNCIL COMMENTS

Request to discuss electric bikes, and to create a procurement policy;
financial maintenance budgeting;
RCOC invoice for signal crossing light repairs;
Treasurer Steele's status as a PATMC representative pending the (*November 8, 2022*)
election results;
an analysis of the wood chipping services invoice.

12. ADJOURNMENT

Motion by **Pearson**, Second by **Brakefield**;

To adjourn at 4:09 p.m.

Upon a Voice Vote

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on November 16, 2022 at the Oxford Village Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald