

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held May 15, 2024; 3:00 p.m. at the Village of Leonard Rowland Hall.

1. MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Jonathan Nold OXT
Aaron Whatley, ORT
Bruce Pearson (Treasurer), AT
Kevin Greene (non-voting Citizen Rep)
Joe Madore, OXV
Ed Brakefield (Vice Chair), AT

ABSENT:

Matt Pfeiffer, ORT (excused)

ALSO PRESENT:

Linda Moran (Trail Manager), Kristen Wiltfang (Oakland County Ec. Devt), Sage Hegdal (MDNR), Sue Meyer (DAR)

4. APPROVAL OF AGENDA:

Motion by **Nold**; Second by **Brakefield**

To approve the May 15, 2024 meeting Agenda.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Brakefield**; Second by **Nold**

To approve the Consent Agenda including:

- Approval of April 17, 2024 Meeting Minutes
- Approval of Bills to be paid for: April, 2024 in the amount of \$7,453.23
- Receive and File Financial Reports for April, 2024
- Receive and file Trail Manager Report for May, 2024

ROLL CALL:

AYES: Pearson, Whatley, Nold, Wright, McDonald, Madore, Brakefield

NAYS: None

ABSENT: Pfeiffer

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT No Report

8. UNFINISHED BUSINESS

a.) Engineering Design RFP

The Chair then recognized Kristen Wiltfang and Sage Hegdal. Kristen provided the cost comparisons on the denied proposals and the areas of the trail conditions. Sage Hegdal informed the PATMC that the State of Michigan is applying for Federal Grant Funding to support the further design and development of the trail system in Michigan and that funding may be available for that purpose should the award be received. It would likely require matching funds and the entire Polly Ann Trail would be eligible if successful. It would likely not be available before the end of 2025.

Motion by **Brakefield**; Second by **Nold**

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

To get a letter (*written*) to the DNR for an approval for this (*Active Transportation Infrastructure Investment Program Grant*).

Motion by **McDonald**; Second by **Nold**

To authorize the Trail Manager to notify the current bidders for Engineering Services (*Giffels Webster and Fleis and Vandenbrink*) that our (*Polly Ann Trailway Management Council*) Budget is exceeded and we won't be accepting either bid.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

b.) 539 Joslyn Road Property Survey – Next Steps

Communications from attorneys on both sides of this issue were identified and discussed. The legal representative for the property owner indicated that they had taken adverse possession of the property and our legal representative had requested their proof but has not heard back from them despite various attempts to contact them.

Motion by **McDonald**; Second by **Brakefield**

To defend our property rigorously and authorize the retention of the property by whatever legal means necessary.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

c.) Leonard Yard Drinking Fountain

The Chairman called upon Mike McDonald to inform the PATMC regarding the water for human consumption and how it might be provided at the Leonard Yard. The Trail Manager will attempt to contact the water fountain donor to inform them about the potable water situation and receive input on their expectation.

Motion by **Nold**; Second by **Madore**

To make the drinking water supply non potable and put a sign up and appropriately label it.

ROLL CALL:

AYES: Whatley, Nold, Wright, McDonald, Madore, Pearson

NAYS: Brakefield

ABSENT: Pfeiffer

MOTION CARRIED

d.) PATMC Outstanding Items List

Chairman Wright reviewed and updated Council on current items and removed certain items listed. Completed items and some items which are underway were discussed and will be reviewed as part of the regular review process.

9. NEW BUSINESS

a.) Event Request – The Wolverine Sport Club/The Chooch Foundation

Motion by **Wright**; Second by **Nold**

To approve from the Wolverine Sport Club to utilize a portion of the Polly Ann Trail for an event scheduled for June 8, 2024.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

b.) Kiosk Donation – Daughters of American Revolution (DAR)

The Chairperson introduced Ms. Sue Meyer from the John Crawford Chapter of the NSDAR organization who explained the history and desire of the Chapter to contribute a kiosk to be installed at the Water Depot by October 11, 2024, if possible, to celebrate their National Day of Service. They would like to establish a relationship for future projects as well.

Motion by **Brakefield**; Second by **Pearson**

To accept to accept the donation of a Kiosk from the Daughters of the American Revolution to be placed at Water Depot. All costs including installation of the Kiosk shall be paid by the Daughters of the American Revolution and Trail Manager Linda Moran shall oversee the project to completion.

Upon a Voice Vote:

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

c.) NES Plumbing and Heating Fence Encroachment

The Chairman and Councilperson Nold examined the situation and confirmed that the fence is on the Trail managed property and does not permit access to that section of the bridge. The owner, Anthony Denofrio, had indicated to the Trail Manager that he would attend the meeting but did not attend. The fence is clearly on the trail property and violates policy of nothing on, over, or under the trail without written authorization. They also added aggregate to the trail property.

Motion by **McDonald**, Second by **Madore**

To follow our normal protocol for encroachments meaning that we notify the property owner to remove the property from our property and that failing that they satisfy that requirement we authorize the trail manager to contact the trail attorney and up to and improving a survey authorization not to exceed \$1,500.00 to address the encroachment.

ROLL CALL:

AYES: McDonald, Madore, Pearson, Brakefield, Whatley

NAYS: Nold, Wright

ABSENT: Pfeiffer

MOTION CARRIED

d.) MDNR Memorandum of Understanding and Agreement Grant

The Chairman introduced Sage Hegdal of the MDNR who informed the PATMC of the availability of grant funds in the amount of \$62,000 dollars to repair damage to the Polly Ann Trail due to illegal motorized vehicle use on the trail. Certain requirements are included with the Grant.

Motion by **Brakefield**, Second by **Whatley**

to enter into the Michigan Department of Natural Resources Memorandum of Understanding and Agreement to accept a Grant award in the amount of \$62,000.00 and authorize Trail Manager Linda Moran, and the Polly Ann Trailway Management Council Chairman to sign the Agreement.

ROLL CALL:

AYES: Wright, McDonald, Madore, Brakefield, Pearson, Whatley, Nold,

NAYS: None

ABSENT: Pfeiffer

MOTION CARRIED

e.) Use of approved MDNR Grant Funds for Polly Ann Trail projects

The Chairperson initiated the consideration of specific projects to be performed with the Grant funds repairing the damage from motorized vehicles, with pictures for reference and the agreed upon identified repair areas to be identified as long as the damage is from motorized vehicles.

Motion by **Madore**; Second by **Whatley**

To authorize expenditure of MDNR Grant Funds for the following projects

(culvert repair from golf cart damage)

(repairs near Hosner road

(repairs near West Street)

(repairs near Bordman Road)

(repairs from Waldon Road to 1335 Joslyn Road)

and any other projects that become available with excess funds that all must qualify to be as reimbursable expenses.

ROLL CALL:

AYES: Madore, Brakefield, Pearson, Whately, Nold, Wright, McDonald

NAYS: None

ABSENT: Pfeiffer

MOTION CARRIED

10. PUBLIC COMMENT

No comment

11. COUNCIL COMMENTS

Thanks is expressed to MDNR, Oakland County and the DAR for their support; trail is seeing increased seasonal activity.

(PATMC May 15, 2024 Minutes continued)

12. ADJOURNMENT

Motion by **Brakefield**, Second by **Whatley**;

To adjourn at 4:37 pm.

Upon a Voice Vote

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on June 19, 2024 at the Oxford Township Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald