

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held September 18, 2024 at 3:00 p.m. at the Village of Oxford Offices.

1. MEETING CALLED TO ORDER BY CHAIRMAN Curtis Wright AT 3:00 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Ed Brakefield

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Jonathan Nold OXT
Ed Brakefield (Vice Chair), AT
Aaron Whatley, ORT
Bruce Pearson (Treasurer), AT (*Arrived at 3:40PM*)
Joe Madore, OXV
Mike McDonald (Secretary), LV

ABSENT:

Ann Kemp OXV, (excused)
Matt Pfeiffer ORT (excused)

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)

4. APPROVAL OF AGENDA:

Motion by **Nold**; Second by **Whatley**

To approve the September 18, 2024 meeting Agenda as presented.

Upon a Voice Vote:

AYES: (6)
NAYS: (0)
ABSENT: (2)
MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Whatley**; Second by **Nold**

To approve the Consent Agenda including:

- Approval of August 21, 2024 Meeting Minutes
- Approval of August 21, 2024 Closed Session Meeting Minutes
- Approval of Bills to be paid for: August, 2024 in the amount of \$6,718.68
- Receive and File Financial Reports for August 2024
- Receive and File Trail Manager Report for September, 2024

ROLL CALL:

AYES: Brakefield, Whatley, Wright, Nold, McDonald, Madore
NAYS: None
ABSENT: Pfeiffer, Pearson
MOTION CARRIED

6. PUBLIC COMMENT: None

7. Presentation: Proposed Pocket Park – C.J. Carnacchio, Communications and Grants Manager, Oxford Charter Township

Motion by **McDonald**; Second by **Whatley**

To support the construction of a Pocket Park along the Polly Ann Trail in Oxford Township with our contribution being the access across the easement for the Polly Ann Trail for this project, however the *(Polly Ann) Trail(way Management)* Council will not own, or operate the equipment or recreational assets aside from the *(Polly Ann) Trail* for the project and we encourage Oxford Township and Koenig *(Materials)* to consider a cooperative agreement for the use of that property outside of the Polly Ann Trail easement for this purpose.

ROLL CALL:

AYES: Wright, Nold, McDonald, Madore, Brakefield, Whatley

NAYS: None

ABSENT: Pfeiffer, Pearson

MOTION CARRIED

8. CITIZEN REPRESENTATIVE REPORT No Report

9. Unfinished Business

10. New Business

a) Event Request – Karens Cookies for a Cure 5K Run

Motion by **Brakefield**; Second by **Nold**

To authorize the Event Request from Scott Ostrom to utilize a portion of the Polly Ann Trail for the Karen's Cookies for a Cure 5K run non-profit event scheduled for June 28, 2025 from 7AM to 11AM subject to all conditions and hold harmless agreement being verified by the Trail Manager.

Upon a Voice Vote:

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

b) Brush Chipping and Maintenance Agreement with Elite Outdoor Property Mgt.

Motion by **Nold**, Second by **Madore**

To approve the Brush Chipping and Maintenance Agreement between Elite Outdoor Property Management, LLC and the Polly Ann Trailway Management Council as presented at the rate of \$150.00 per hour exclusive of travel time or additional employee man hours, not to exceed 8 hours a month and authorize the Chairman to sign the Brush Chipping and Maintenance Agreement on

(PATMC September 18, 2024 Minutes continued)

behalf of the Polly Ann Trailway Management Council. The cost for brush chipping to be expensed to Account 298-853-932.000 Maintenance of Grounds.

ROLL CALL:

AYES: Whatley, Wright, Nold, McDonald, Madore, Brakefield, Pearson
, Pearson

NAYS: None

ABSENT: Pfeiffer

MOTION CARRIED

11. PUBLIC COMMENT

No comment

12. COUNCIL COMMENTS

Drahner Road and Burdick Street inquiries regarding the flashing crossing signals are not being addressed by PATMC due to the MDNR Engineering Grant currently being programmed.

13. ADJOURNMENT

Motion by **Pearson**, Second by **Brakefield**

To adjourn at 4:00 pm.

Upon a Voice Vote

AYES: (7)

NAYS: (0)

ABSENT: (1)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on October 16, 2024 at the Addison Township Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald