

THE REGULAR MEETING OF THE POLLY ANN TRAILWAY MANAGEMENT COUNCIL was held March 20, 2024; 3:00 p.m. at the Orion Township Offices.

1. MEETING CALLED TO ORDER BY CHAIRMAN CURTIS WRIGHT AT 3:02 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION: Curtis Wright (Chair)

3. ROLL CALL: (Members Present)

Curtis Wright (Chair), OXT
Mike McDonald (Secretary), LV
Jonathan Nold OXT
Aaron Whatley, ORT
Matt Pfeiffer, ORT (arrived at 3:18 pm)
Joe Madore, OXV

ABSENT:

Ed Brakefield (Vice Chair), AT (excused)
Allison Kemp, OXV (excused)
Bruce Pearson (Treasurer), AT (excused)

ALSO PRESENT:

Linda Moran (Trail Manager)
Kevin Greene (non-voting Citizen Rep)
Kristen Wilfgang (Oakland County Economic Development)

4. APPROVAL OF AGENDA:

Motion by **Nold**; Second by **Whatley**

To approve the March 20, 2024 meeting Agenda adding Agenda item 8c:

Joslyn Property Survey Update.

Upon a Voice Vote:

AYES: (5)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

5. CONSENT AGENDA:

Motion by **Nold**; Second by **McDonald**

To approve the Consent Agenda including:

- Approval of February 21, 2024 Meeting Minutes
- Approval of Bills to be paid for: February, 2024 in the amount of \$3,998.76
- Receive and File Financial Reports for February, 2024
- Receive and file Trail Manager Report for March, 2024

ROLL CALL:

AYES: Wright, Nold, McDonald, Madore, Whately

NAYS: None

ABSENT: Pfeiffer, Brakefield, Pearson

MOTION CARRIED

6. PUBLIC COMMENT: None

7. CITIZEN REPRESENTATIVE REPORT: No Report.

8. UNFINISHED BUSINESS

a.) Procurement Policy

Motion by **Whatley**; Second by **Madore**

To approve the Procurement Policy as written (*attached*) (*after making correction to item 4 j. to read "PATMC" instead of "Oxford Township."*)

ROLL CALL:

AYES: Wright, Nold, McDonald, Madore, Whately,

NAYS: None

ABSENT: Pfeiffer, Brakefield, Pearson

MOTION CARRIED

b.) PATMC Outstanding Items List

Chairman Wright reviewed and updated Council on current items and additional items for the future.

c.) Joslyn Survey Update

Trail Manager Moran updated Council and will be contacting legal counsel upon receipt of the survey to require current owner of infringement on PAT property to remove the fence on trail property. Trail Manager will install the customary signage to stop dumping and illegal use of the trail property.

9. NEW BUSINESS

a.) Bench Relocation and Placement

The Trail Manager recommended that a bench be moved from the E Elmwood location on the trail to a new location in conjunction with the installation of new benches on other spots on the trail. This bench has no sponsorship and is a better fit at a new location on the trail.

Motion by Madore; Second by **Pfeiffer**

To allow the Trail Manager to move benches on the trail.

Upon a Voice Vote:

AYES: (5)

NAYS: (0)

ABSENT: (3)

MOTION CARRIED

b.) Portable Restroom

Motion by Wright; Second by Nold

That the Polly Ann Trailway Management Council directs Trail Manager Linda Moran to Contact Turner Sanitation and order one (1) portable restroom from Turner Sanitation to be placed at Milk Run along the Polly Ann Trail beginning March 29, 2024 and to be removed on November 1, 2024. The Cost of the portable restroom to be expensed to account 298-853-932.000 Maintenance of Grounds.

ROLL CALL:

AYES: Wright, Nold, McDonald, Madore, Whately, Pfeiffer

NAYS: None

ABSENT: Brakefield, Pearson

MOTION CARRIED

10. PUBLIC COMMENT None

11. COUNCIL COMMENTS

Village of Oxford Parking lot to be closed for paving from mid-April; flashing intersection lights still a work in progress for Burdick and Drahner;

12. ADJOURNMENT

Motion by Pfeiffer, Second by Nold;

To adjourn at 3:53 pm.

Upon a Voice Vote

AYES: (6)

NAYS: (0)

ABSENT: (2)

MOTION CARRIED

NEXT REGULAR MEETING: 3 PM on April 17, 2024 at the Village of Oxford Offices.

CHAIRMAN: _____
Curtis Wright

SECRETARY: _____
Michael McDonald